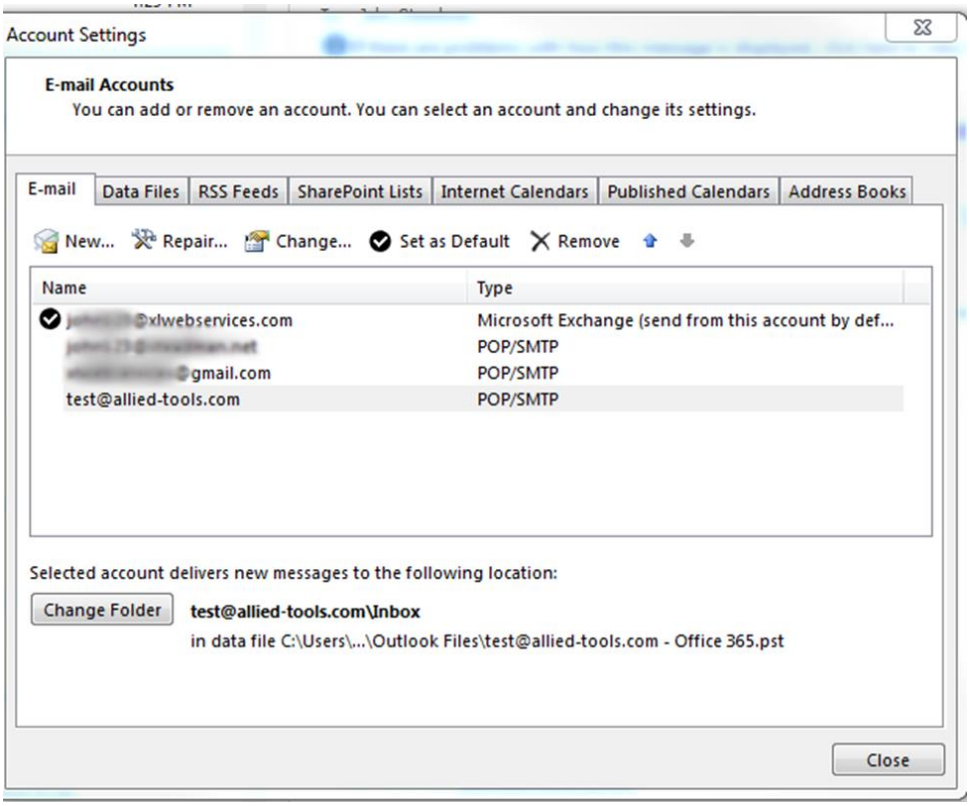
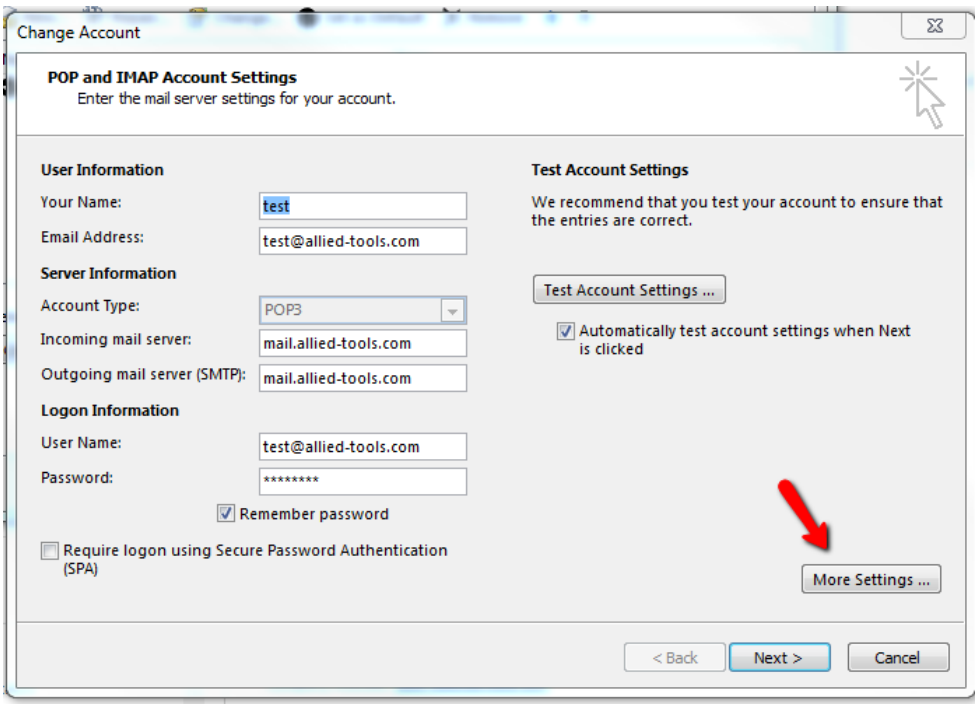
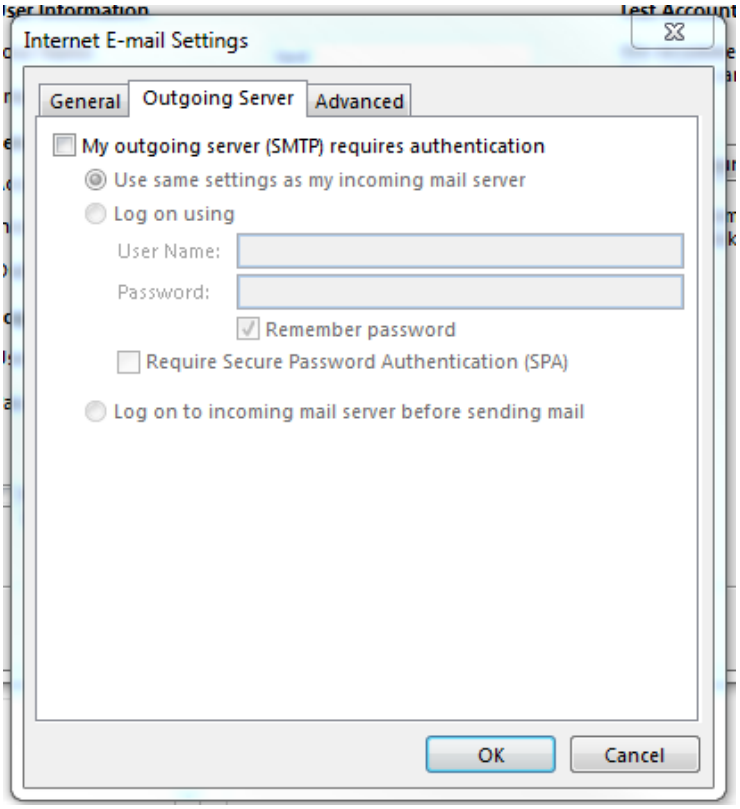
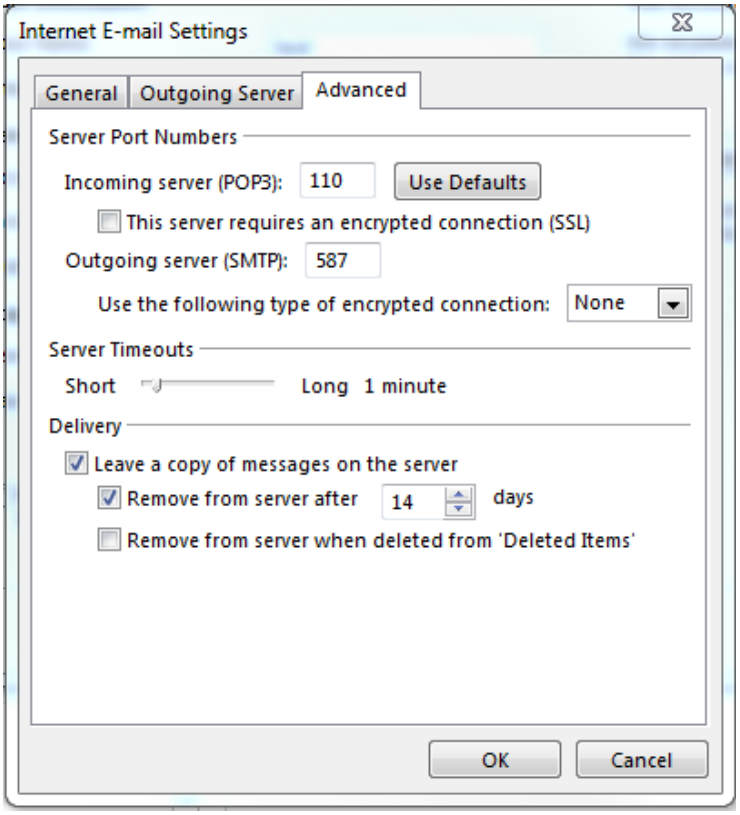
To setup a new account, use the settings below, replacing your email address and domain instead of the "allied-tools.com" account below. To access an existing account, get to the Account Settings menu. in Outlook 2007, click on Tools/Account Settings then double-click on the email address you want to modify.






Internet E-mail Settings
General
Outgoing Server
Advanced
My outgoing server (SMTP) requires authentication
Use same settings as my incoming mail server
Log on using
User Name:
Password:
Remember password
Require Secure Password Authentication (SPA)
Log on to incoming mail server before sending mail
OK
Cancel


Internet E-mail Settings
General
Outgoing Server
Advanced
Server Port Numbers
Incoming server (POP3):
110
Use Defaults
This server requires an encrypted connection (SSL)
Outgoing server (SMTP):
587
Use the following type of encrypted connection:
None
Server Timeouts
Short
Long
1 minute
Delivery
Leave a copy of messages on the server
Remove from server after
14
days
Remove from server when deleted from 'Deleted Items'
OK
Cancel